

6647

Ouachita Parish Constable  
 of Ward/District One  
Sterlington, (City) Louisiana  
 Financial Statements

As of and for the Year December 31, 2011

Required by Louisiana Revised Statutes 24:513 and 24:514 to  
 be filed with the Legislative Auditor  
 Within 90 days after the close of the fiscal year.

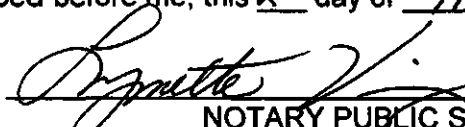
# AFFIDAVIT

Personally came and appeared before the undersigned authority, Constable (your name) Robert P. Holtzclaw, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of Ouachita Parish, Louisiana, as of December 31, 2011, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Robert P. Holtzclaw, who duly sworn, deposes, and says that the Constable of Ward/District One and Ouachita Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2011, and accordingly, is required to provide a sworn financial statement and affidavit and is not required to provide for an audit, review/attestation, or compilation report for the previously mentioned fiscal year

  
 Signature of Constable

Sworn to and subscribed before me, this 20 day of March, 2012

  
 NOTARY PUBLIC Signature

Under provisions of state law this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court

Constable's Name  
 Street or P O Box  
 City  
 Zip Code  
 Telephone Number  
 Fax Number / Email

Please Complete this Section:

Robert P. Holtzclaw  
123 Bartholomew  
Sterlington  
71280  
318-801-1157  
Robert@holtzclawphotography.com

Release Date APR 04 2012

Please return the completed form by March 31 to Office of Legislative Auditor - Local Government Services, Post Office Box 94397, Baton Rouge, LA 70804-9397

Robert Holtzclaw (Your Name)  
Orachita Parish Constable  
 of Ward / District One  
Sterlington (City), Louisiana

**Statement of Cash Receipts and Disbursements**  
**For the Year Ended December 31, 2011**

	General Fund	Garnishment Fund Activity
<b>CASH RECEIPTS:</b>		
1. State & Parish salary ( <i>required from W-2 Form</i> )	1. <u>569.29</u>	
2. Fees collected (As constable, if any were collected)	2. <u>1,570.00</u>	
3. Garnishments collected (If applicable)		3. <u>—</u>
4. Other _____	4. <u>—</u>	
5. Total cash receipts. Add lines 1 through 4	5. <u>2,139.29</u>	
<b>CASH DISBURSEMENTS:</b>		
6. Operating expenses (rent, utilities, phone/fax line, etc.)	6. _____	
7. Materials and supplies (stationery, postage, etc.)	7. _____	
8. Travel and other charges		
8a. For yourself	8a. _____	
8b. For employees (If applicable)	8b. _____	
9. Cost of equipment purchased (fax machine, etc.)	9. _____	
10. Garnishments paid to others [From total collections on Line 3]		10. _____
11. Total disbursements (add lines 6-10)	11. _____	
12. Balance Available (loss) for payment of salaries (Line 5 – Line 11)	12. _____	12. _____
Salary and related benefits:		
13. Amount retained by yourself from line 12 as salary	13. _____	13. _____
14. Amount paid to employees (if applicable)	14. _____	14. _____
15. Total salaries paid (add lines 13 and 14)	15. _____	15. _____
<b>FUND BALANCE</b>		
16. Increase (decrease) in fund balance, may be \$0 (line 12 less line 15)	16. _____	16. _____
17. Fund Balance at beginning of the year, may be \$0 (Ending Fund balance from last year's report)	17. _____	17. _____
18. Fund balance (deficit) at end of the year, may be \$0 (Add lines 16 and 17)	18. _____	18. _____

In office from \_\_\_\_\_

Robert P. Holtzclaw (Your Name)  
Oachita Parish Constable  
 of Ward/District One  
Sterlington (City) Louisiana

Balance Sheet, on December 31, 2011

**ASSETS:**

1. Cash
2. Investments
3. Office furnishings (Cost of desks, etc)
4. Equipment (Cost of fax machine, etc)

5 Total Assets (add lines 1 - 4)

**LIABILITIES AND FUND BALANCE:**

Liabilities

6. Cash overdraft
7. Garnishments due to others
8. Other liabilities

9 Total Liabilities (add lines 6 - 8)

Fund Balances:

- 10 Ending Fund balance  
(from line 18, Statement A)
11. Other -
- 12 Total Liabilities and Fund Balance  
(add lines 9 - 11)

General Fund	Garnishment Fund (if applicable)	Total
<u>1</u>	<u></u>	<u>1</u>
<u>2</u>	<u></u>	<u>2</u>
<u>3</u>	<u></u>	<u>3</u>
<u>4</u>	<u></u>	<u>4</u>
<u>5</u>	<u>5</u>	<u>5</u>
<u>6</u>	<u></u>	<u>6</u>
<u>7</u>	<u>7</u>	<u>7</u>
<u>8</u>	<u></u>	<u>8</u>
<u>9</u>	<u>9</u>	<u>9</u>
<u>10</u>	<u>10</u>	<u>10</u>
<u>11</u>	<u></u>	<u>11</u>
<u>12</u>	<u>12</u>	<u>12</u>

Note: Line 5 (Total Assets) should equal Line 12 (Total Liabilities and Fund Balance)